**文藻外語大學校園公共區域盆栽認管表**

**Wenzao Ursuline University of Languages**

**Adoption & Management Form for Bonsais in Public Areas on Campus**

認管單位/教師：

Department/Teacher Responsible for Adoption & Management of Bonsai(s)

認管盆栽地點：

Location of Adopted & Managed Bonsai

認管盆栽數量： (盆栽型式、數量若有異動，請主動告知，以認管地點為主。)

Quantity of Adopted & Managed Bonsai: (Please notify us if there have been changes to the style or quantity of bonsais, or primarily regarding the location of the plant adopted & managed)

認管盆栽照片： (需能清楚看出認管之盆栽、地點或區域、數量。)

Photo of Adopted & Managed Bonsai: (Photo needs to clearly show the bonsai adopted & managed, its location or area, and quantity).

認管單位主管/教師簽章：

Stamp or Signature of Supervisor/Teacher of Adopting & Management of Bonsai(s)

填報日期： 年 月 日

Date the Form was completed: \_\_\_ (month)\_\_\_ (day) (year)

備註 (Note)：

1. 認管之盆栽請注意勿使底盤積水或澆水太多致漫流周邊地坪。

For the adopted and managed bonsai(s), please avoid stagnant water from accumulating at flower pot saucers and too much watering leading to overflow into the surrounding plots.

1. 認管之盆栽若發現病媒蚊孑孓至被開立罰單，由認管單位主管或教師個人負責繳交罰款。

Fines will be imposed if wrigglers of disease carriers are found in the adopted and managed bonsai(s). The supervisor of the department or the teacher will be responsible for paying the fines.