**文藻外語大學**

Wenzao Ursuline University of Languages

**教師製作遠距課程教材申請表**

Application for Producing E-Learning Courseware of Distance Courses

填表日期Date： 年(YY) 月(MM) 日(DD)

|  |  |  |  |
| --- | --- | --- | --- |
| 申請人姓名  Applicant Name |  | | |
| 課程名稱  Course Title |  | | |
| 課程學分數  Credits |  | 開課期間  Course Type | □ 學年課 For Academic Year  □ 學期課 For Academic Semester |
| 擬開設學制  Education  System | |  |  | | --- | --- | | 日間部 Day School  □ 專科部 5-Year Junior College  □ 二技部 2-Year College  □ 四技部 4-Year College  □ 研究所 Graduate School | 進修部 Division of Continuing Ed.  □ 二技部2-Year College  □ 四技部 4-Year College  □ 研究所 Graduate School | | | |
| 擬開設年級  Year Taught |  | | |
| 教師電子郵件帳號E-mail |  | | |
| 申請人簽章  Signed by Applicant |  | | |
| 系所（中心）主任簽章  Signed by Chairperson of Department/Center |  | | |
| 院長簽章  Signed by Dean of College |  | | |
| 教師發展中心簽章  Signed by Center for Faculty Development |  | | |
| 教務處/進修部簽章  Signed by Office of Academic Affairs/ Division of Continuing Education |  | | |

申請流程：申請人→系所（中心）主任→院長→教師發展中心→教務處/進修部→教師發展中心

Application procedure: Applicant→ Chairperson of Department/Center→Dean of College→Center for Faculty Development→Office of Academic Affairs/Division of Continuing Education→Center for Faculty Development.